

1972

Memorandum, 1972

University of Texas at Tyler

MEMORANDUM

Since Senate Bill No. 419 was enacted into law and the Governor appointed a nine-man Board of Regents for the new Tyler State College, the Board has held four meetings -- Chairman, Co-Chairman, and Secretary were elected, and several committees were appointed as follows: Law, Personnel, Site Location, Temporary Building, Fund Raising (for operating expenses until State funds are available) and Curriculum.

These committees have been very active since their appointment and the Board has now reached the point of formulating a tentative program based on the information that has been developed. They would like at this time to revise the original budgets, copies of which are attached, for use in requesting State appropriations. Without some assurance of appropriations for this year, little can be accomplished towards the program.

In regard to the site selection:- Attached is a print of a portion of Smith County showing the City of Tyler tinted in orange, Loop 323 shown in red, and 12 - 200-acre sites offered for the college are shown in various colors and designated by numbers 1 thru 12. Three of these sites have all utilities available and three other sites high on the evaluation list would require funds varying from \$60,000 to \$100,000 a site. (1) Can appropriations be obtained for bringing utilities to the site, or will the cost have to be assumed by private interests? (2) Does the site actually have to be within the Tyler city limits?

In regard to a temporary building that may be used for the college if appropriations can be secured for commencing the school in September of this year:- Roberts Junior High School can be made available. It is located at the north end of Broadway near the downtown

section and as indicated on the attached map of Tyler.

The President of the Tyler School Board has secured the Board's authority to lease the building to the college for a period of two years, with an option for an additional year provided the college will pay for making all of the necessary repairs, carrying the insurance, and assume all operating expenses during the period in which the college uses the building. Estimated cost of making the repairs to the building is as follows:

Paint interior of the building	\$ 6,900
Repairs to windows	1,700
Replace the boilers with combination heating and airconditioning units	82,500
Parking lot work, including more extensive repairs to culverts, and floodlighting	21,500
Repairs to floors, ceilings, light fixtures, etc.	12,400
500 Chairs, tables and other furniture	<u>10,000</u>
	\$135,000

The Tyler public schools has furnished statement showing annual cost of operating the Roberts School for the year 1969-70 and these figures are as follows:

Custodial:

Four full-time custodians @ \$1.80 per hour, 2088 hrs. ea.	\$15,034
Custodial Supplies	1,100

Utilities:

Electricity	\$1,094	
Gas for heating	1,154	
Water	<u>960</u>	3,208

Insurance:

Fire and windstorm	1,604
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Maintenance of Plant:

Repairs, replacements, etc.	<u>3,000</u>
	\$23,946

To this figure should be added approximately \$7,500 for additional electricity, which would make a total of approximately \$32,500.

In addition estimates should be obtained from the Coordinating Board for cost of employing a President, office force, staff and faculty that will be needed for the school year starting in September and running through until June of 1973.

The President, his immediate office force, and part of his staff should be employed by March of this year and offices set up for them in the Roberts School in order that they may commence selecting the faculty and assist in carrying on the work that will be necessary in getting the school ready for operations in the fall.

The repair work will also have to be commenced in March or April of this year in order to get it completed and ready by the time the school opens in September.

Some provisions will have to be made for commencing the library and funds set aside for this purpose, possibly part being secured in 1972 and the remainder distributed out over a period of 3 or 4 years.

Based on the above information, the budget should be set up on two bases, one for the site location and its development, including the construction of the buildings and the entire campus, and a separate appropriation for funds needed to commence the temporary school in September of this year using Roberts Junior High School for the 1972-73 year, 1973-74 year, and an option for 1974-75 year, provided the new facilities would not be ready at the end of the two year period.

Developing the Site and College Buildings:

Insofar as the site and development program is concerned, it has been suggested that for 1972 an appropriation of \$20,000 be obtained for clearing the site, and another \$30,000 for engineering and architectural work in developing the topography and commencing the work on the studies and master planning.

For the year 1974 to let contracts for the construction of the buildings, landscaping, paving parking lots, etc. For the year 1975 continuing with the building construction work in an effort to be ready to occupy all or part of the buildings during the latter part of 1975. If this cannot be accomplished, of course, it would have to be projected into 1976.

Program for Operating the School in Temporary Quarters:-

Commence operations in the temporary building in 1972 and use these facilities for carrying on the college throughout 1973, 1974 and possibly 1975. The budget should be set up separately for each year covering the cost of maintaining the buildings, the operating cost, and the cost of President, staff, faculty and other school costs for the 2 or 3 years in which it will be occupied.

To complete a 5-year program, of course, would extend the cost for moving into the new facilities upon its completion.

Attached is one set of the plans and elevation of the Roberts Junior High School and also photographs taken of both the exterior and interior of the building.

Attached is copy of the questionnaire which was submitted by most of the Junior Colleges to their sophomore students inquiring as to whether or not they would be interested in attending the school provided it could be opened in temporary quarters this fall. Also attached is result of questionnaires which were submitted, this being the number that replied in the affirmative up to the first of the year. Since that time additional questionnaires have been returned and probably 50 to 100 phone calls were received at the office of Chairman of the Board of Regents expressing interest in attending the school beginning in September.

The Chairman of the Curriculum Committee will make a report as to the possible number of students and courses that may be offered in an effort to develop the faculty that might be required.

Up to the last Board meeting, the Chairman of the Personnel Committee had received letters or had been contacted by approximately 15 educators who were interested in the position of President of the College and many letters were received from people interested in jobs in the administrative department. Letters have also been obtained from approximately 50 teachers and professors interested in being employed by the college in event it starts in September of this year.

The Chairman of the Personnel Committee will furnish an up-to-date figure as to the letters received or applications made for various positions with the college.

Up to the present time a few contributions have been made by banks and other individuals for use of the college in securing stationery and office supplies, and we will probably secure other small donations within the next 2 or 3 weeks and possibly have as much as \$2,500 for small expenses.

The Chairman of the Fund Raising Committee will make a report as to possibly securing any additional funds for operating until the college can receive assurance of State appropriations.

It is hoped that the Chairman of the Site Committee, the Temporary Building Committee, and the Law Committee can also be present and enter into the various phases of the discussions that will take place incident to the preparation of the budgets.